

# MATTOX LAW FIRM

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January 13, 2022

TO ALL ADDRESSEES:

RE: **NOTICE OF MEETING** Regarding Potential Rezoning of:

5504 Rock Quarry Road, (PIN 1722900891)

Dear Property Owners and Tenants:

You are receiving this letter because you are the owner or tenant of property located in the vicinity of the Rezoning Property for which a rezoning is being contemplated. The applicant plans to file a rezoning application to rezone the property from R-4 to R-6. (the "Rezoning Application").

In accordance with the requirements of the Raleigh Unified Development Ordinance, notice is hereby given to you as the owner or tenant of the Rezoning Property, or the owner or tenant of property within 500 feet of the Rezoning Property, of a meeting to discuss the prospective rezoning to be held remotely **via Zoom on Monday, January 31, 2022 at 5:30 PM.**

You can join the meeting in any of the following ways:

1. Type the following URL into your internet browser:

<https://us02web.zoom.us/j/87403050295?pwd=b2ZzRi8raTN5b05mSTdtR28zYklxUT09>

2. Email Darby Cody at [darby@mattoxlawfirm.com](mailto:darby@mattoxlawfirm.com) or me at [isabel@mattoxlawfirm.com](mailto:isabel@mattoxlawfirm.com) and receive an e-mail invitation.
3. Call in to the meeting at 929-205-6099 and enter meeting ID: 874 0305 0295
4. If asked for a passcode: **547895**

To ensure that we are able to address as many questions as possible, please submit questions via email to [darby@mattoxlawfirm.com](mailto:darby@mattoxlawfirm.com) prior to the meeting. The meeting will include an introduction, answers to submitted questions, followed by a general question and answer session. To aid in your participation in the meeting, please find attached a GIS aerial photograph of the Rezoning Property, a zoning map of the Rezoning Property, and a draft of the Rezoning Application.

Once the Rezoning Application is filed, it will be vetted by City of Raleigh staff over the next few weeks and referred to the Planning Commission for review. Information about the rezoning process is

available online and can be accessed by visiting **[www.raleighnc.gov](http://www.raleighnc.gov)** and searching for "Rezoning Process." If you have further questions about the rezoning process, please contact Carmen Kuan, Raleigh Planning & Development, at (919) 996-2235 or **[Carmen.Kuan@raleighnc.gov](mailto:Carmen.Kuan@raleighnc.gov)**. You can also contact me directly with any questions.

Yours very truly,

*Isabel Mattox*

Isabel Worthy Mattox

# Rezoning Application and Checklist

Planning and Development Customer Service Center • One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500



Please complete all sections of the form and upload via the Permit and Development Portal ([permitportal.raleighnc.gov](http://permitportal.raleighnc.gov)). Please see page 11 for information about who may submit a rezoning application. A rezoning application will not be considered complete until all required submittal components listed on the Rezoning Checklist have been received and approved. For questions email [rezoning@raleighnc.gov](mailto:rezoning@raleighnc.gov).

Rezoning Request				
Rezoning Type	General use	Conditional use	Master plan	OFFICE USE ONLY Rezoning case #
	Text change to zoning conditions			
Existing zoning base district:	R-4	Height:	Frontage:	Overlay(s):
Proposed zoning base district:	R-6	Height:	Frontage:	Overlay(s):
<b>Helpful Tip:</b> <a href="#">View the Zoning Map</a> to search for the address to be rezoned, then turn on the 'Zoning' and 'Overlay' layers.				
If the property has been previously rezoned, provide the rezoning case number:				

General Information		
Date:	Date amended (1):	Date amended (2):
Property address:		
Property PIN:		
Deed reference (book/page):		
Nearest intersection:		Property size (acres):
For planned development applications only:	Total units:	Total square footage:
	Total parcels:	Total buildings:
Property owner name and address:		
Property owner email:		
Property owner phone:		
Applicant name and address:		
Applicant email:		
Applicant phone:		
Applicant signature(s):		
Additional email(s):		







0 200 400 800 ft  
1 inch equals 400 feet

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