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October 3, 2025

TELEPHONE: (919) 821-1220  
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Re: Notice of neighborhood meeting to discuss a proposed rezoning of 6309 Litchford Road  
(PIN: 1717807399)

Dear Neighbors:

We write to invite you to a Neighborhood Meeting to discuss a proposed rezoning of 6309 Litchford Road, Raleigh, North Carolina (PIN: 1717807399) (the "Property").

The neighborhood meeting will be held on October 14, 2025 at 6:00 p.m. in the Millbrook Exchange Community Center located 1905 Spring Forest Road, Raleigh, NC 27615.

The Property is currently zoned Residential 4 (R-4) and the applicant is proposing to rezone the property Residential 10 with zoning conditions (R-10-CU). The enclosed maps show the location of the Property and the current zoning of the neighborhood.

At the Neighborhood Meeting, we will discuss the proposed rezoning, including the potential zoning conditions for the development of the Property.

Prior to submitting the application, the City of Raleigh requires that a neighborhood meeting be held for all property owners, residents, or tenants within 500 feet of the property requested for rezoning. After the meeting, we will prepare a report for the Raleigh Planning Department regarding the items discussed at the meeting.

Information about the rezoning process is available online; visit and search for "Rezoning Process." If you have further questions about the rezoning process, please contact:

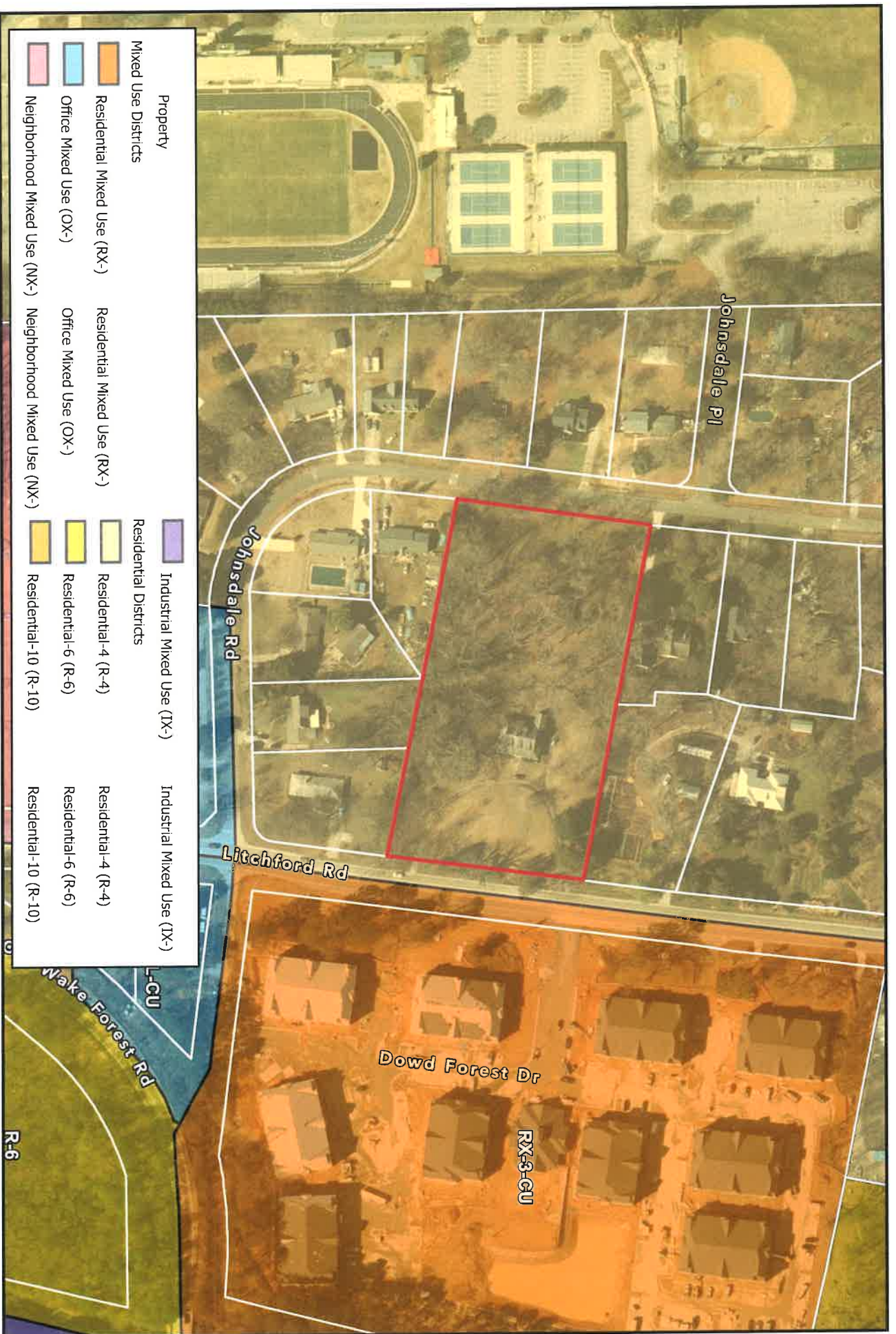
Metra Sheshbaradaran  
Raleigh Planning & Development  
919-996-2638  
[metra.sheshbaradaran@raleighnc.gov](mailto:metra.sheshbaradaran@raleighnc.gov)

If you have any concerns or questions about this potential rezoning, please do not hesitate to contact me. I can be reached via my office phone at 919-821-6694 or via email at [tcoleman@smithlaw.com](mailto:tcoleman@smithlaw.com).

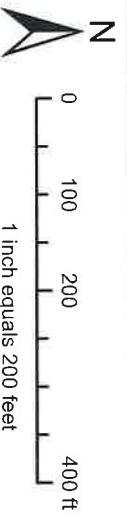
Sincerely,

Toby R. Coleman

enclosures



## 6309 LITCHFORD RD with Zoning



**Disclaimer**  
 iMaps makes every effort to produce and publish the most current and accurate information possible. However, the maps are produced for information purposes, and are **NOT** surveys. No warranties, expressed or implied, are provided for the data therein, its use, or its interpretation.