Historic Overlay Districts (HOD)

Checklist

Form Neighborhood Committee to discuss neighborhood concerns and goals. Throughout the process organizers should engage with the entire neighborhood.

Meet with Staff to discuss eligibility, requirements, and process.

Meet with Neighborhood. This is generally a staff-led meeting organized by the community to inform residents of a request and explain benefits and responsibilities of HOD designation and the difference between Streetside and General HODs.

Demonstrate Neighborhood Support. This is generally accomplished through door-to-door canvassing or an online poll. Polling information should include the names and physical addresses of signatories. The total number of participants or percentage of addresses polled in the potential district should be tallied.

Meet with Staff to Allocate/Generate Funding for hiring an architectural historian to prepare an investigation and report of the proposed district.

Prepare Historic District Designation Report. This is either neighborhood or city sponsored depending on funding source.

Meet with Raleigh Historic Development Commission with final report for review and recommendation of approval.

Send Final Report and Citizen Polling to City Council and request Council to direct staff to initiate the rezoning process. If granted, City Council will send to the N.C. State Historic Preservation Office for its analysis and recommendations. The subsequent rezoning process takes 6 to 12 months.

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For more information please visit www.raleighnc.gov. Search the phrase “Historic Districts” to view webpages related to this subject.