Rezoning Application and Checklist



Planning and Development Customer Service Center • One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500

Please complete all sections of the form and upload via the Permit and Development Portal (permitportal.raleighnc.gov). Please see page 11 for information about who may submit a rezoning application. A rezoning application will not be considered complete until all required submittal components listed on the Rezoning Checklist have been received and approved. For questions email rezoning@raleighnc.gov.

Rezoning Request

Rezoning		General u	I use X Conditional use Master plan		OFFICE USE ONLY Rezoning case #						
Туре		Text cha	inge to	zoning condit	tions						
Existing zoning base of	t: R-4	Height:		Fr	Frontage:n/a			Overlay(s):n/a			
Proposed zoning base	ict: IX	Heigh	t:5 stories 80'	Fı	Frontage:n/a			Overlay(s):n/a			
Helpful Tip : View the Zoning Map to search for the address to be rezoned, then turn on the 'Zoning' and 'Overlay' layers.											
If the property has bee	n pre	eviously rez	oned, p	rovide the rez	zoning	case	number:				
				General Info	rmati	on					
Date: 5/1/2025			Date ar	mended (1):			Da	ate am	ended (2):		
Property address:7800	Battle	e Bridge Road	l, Raleig	h, NC 27610							
Property PIN:17412560	16										
Deed reference (book/page): 011637/02770											
Nearest intersection: Auburn Knightdale Road / Battle Bridge Road roperty size (acres): 110.09											
For planned development			Total units:n/a		To	Total square footage:n/a					
applications only:			Total parcels:n/a		To	Total buildings:n/a					
Property owner name and address: Wake County Government PO Box 550 Raleigh, NC 27602											
Property owner email:patrick.mchugh@wake.gov											
Property owner phone:919-856-6357											
Owner's Agent* Name and Address Zak Pierce - CLH design, p.a 400 Regency Forest Drive Ste 120, Cary, NC 27518											
Owner's Agent* Email zpierce@clhdesignpa.com											
Owner's Agent* Phone											
Owner's Agent* Signature		Pak Pierre			_			_			
Additional email(s):kdowning@elhdesignpa.com											

* The property owner is Wake County Government. CLH design is acting as the owner's agent for this Rezoning.

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By Matt McGregor at 10:15 am, May 21, 2025

Page 1 of 15 REVISION 10.27.20

Conditional Use District Zoning Conditions				
Zoning case #: Z-15-25	Date submitted: 5/14/2025	OFFICE USE ONLY Rezoning case #		
Existing zoning: R4	Proposed zoning: IX			

Narrative of Zoning Conditions Offered

This rezoning proposes to prohibit the following uses in the IX zoning district:

Public & Institutional

- Minor Utilities (Sec. 6.3.3.A)
- Water/Wastewater Treatment Plant Government (Sec. 6.3.3.E)

Commercial

- Adult Establishment (Sec. 6.4.2.B.)
- Airfield, Landing Strip (Sec. 6.4.8.B)
- Heliport, Serving Hospitals (Sec. 6.4.8.C)
- Heliport, all others (Sec. 6.4.8.D)
- Bar, Nightclub, Tavern, Lounge (Sec. 6.4.10.B)
- Vehicle Fuel Sales (Including Gasoline and Diesel Fuel) (Sec. 6.4.11.D.3)
- Vehicle Sales/Rental (Sec. 6.4.12.A)

Industrial

- Vehicle Repair (minor) (Sec. 6.5.6.C)
- Vehicle Repair (major) (Sec. 6.5.6.D)
- Vehicle Repair (commercial vehicle) (Sec. 6.5.6.E)

The property owner(s) hereby offers, consents to, and agrees to abide, if the rezoning request is approved, the conditions written above. All property owners must sign each condition page. This page may be photocopied if additional space is needed.

Owner's Agent* Signature



Printed Name: Zak Pierce, ASLA, PLA - CLH design

* The property owner is Wake County Government. CLH design is acting as the owner's agent for this Rezoning.

Page 2 of 15

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Comprehensive Plan Analysis The applicant is asked to analyze the impact of the rezoning request and its consistency with the Comprehensive Plan. The applicant is also asked to explain how the rezoning request is reasonable and in the public interest. OFFICE USE ONLY Rezoning case

Statement of Consistency

Provide brief statements regarding whether the rezoning request is consistent with the future land use designation, the urban form map, and any applicable policies contained within the 2030 Comprehensive Plan.

Future Land Use Map Consistency:

The proposed rezoning to IX is generally consistent with the Future Land Use Map. The designation of Public Facilities on or adjacent to the site supports the intended use as a County Animal Center, which is classified as a Community Facility and Service. While IX zoning allows a broader range of industrial uses, the specific use as an animal center aligns with the public facilities land use category.

Urban Form Map Consistency:

The site is not located within a designated growth center or along a transit emphasis corridor on the Urban Form Map. As such, urban form guidance does not strongly support or discourage the rezoning, and design guidance (such as frontage requirements) may not be applicable in this context.

Policy Consistency:

The rezoning is consistent with applicable policies of the 2030 Comprehensive Plan that support the location of public and community-serving facilities in proximity to a range of land uses, including residential areas, provided impacts are mitigated. It aligns with policies promoting equitable distribution of public services and facilities (e.g., Policies LU 7.4 and CF 1.2), assuming design and operation are compatible with adjacent land uses

Public Benefits

Provide brief statements explaining how the rezoning request is reasonable and in the public interest.

Wake County Government operates the only open admission shelter in the Wake County. The shelter takes in strays, abandoned and surrendered pets in Wake County and partners with five Animal Control jurisdictions in addition to Wake County to hold bite quarantines, court case holds, strays and protective custody animals that Animal Control Officers bring to the facility. Together, with community partners and volunteers, they treat and re-home thousands of homeless animals every year.

Wake County has operated its Animal Center at the current Beacon Lake Drive facility in northeast Raleigh since 1998. It has been expanded and received multiple updates over the years to address consolidated sheltering, general population growth, and evolving sheltering strategies. The future of animal welfare management is to embrace a more community-centric model of animal sheltering and that will be the focus of this new facility. The goal is to be a Community Animal Resource Center for pets and their families. This will include access to veterinary care, dog training, family-friendly activities to encourage community involvement and partnership with Wake County Social Services and Public Health programs to include the entire family when the need arrives.

The current facility is over capacity, the current property size prohibits the ability to expand to accommodate new programs to achieve positive outcomes for animals and to increase the operational efficiency of sheltering over time.

The proposed site is the former Randleigh Farm property, co-owned by Wake County and the City of Raleigh. The property is bound by Auburn-Knightdale Rd. to the west and is bisected into two parcels by Battle Bridge Rd. The northern parcel will generally be reserved for use by the City of Raleigh. Wake County has identified a portion of the southern parcel, south of Battle Bridge Road for the Animal Care facility.

The property has a history of use for farming and a pasture for farm animals. Currently the property is generally unused. The property is favorably located for access by the community for adoptions, veterinary access and training programs. The size of property will allow for a full comprehensive program of service for animal control to serve all of Wake County.

Page 3 of 15 REVISION 10.27.20

Rezoning Application Addendum #2 Impact on Historic Resources The applicant is asked to analyze the impact of the rezoning request on OFFICE USE ONLY historic resources. For the purposes of this section, a historic resource is Rezoning case # defined as any site, structure, sign, or other feature of the property to be rezoned that is listed in the National Register of Historic Places or designated by the City of Raleigh as a landmark or contributing to a Historic Overlay District. **Inventory of Historic Resources** List in the space below all historic resources located on the property to be rezoned. For each resource, indicate how the proposed zoning would impact the resource. No known historic resources are located on the property. **Proposed Mitigation** Provide brief statements describing actions that will be taken to mitigate all negative impacts listed above. n/a

Page **4** of **15** REVISION 10.27.20

	Urban Desig	n Guidelines			
a) b)	The applicant must respond to the Urban Design Guidelines contained in the 2030 Comprehensive Plan if: a) The property to be rezoned is within a "City Growth Center" or "Mixed-Use Center", OR; b) The property to be rezoned is located along a "Main Street" or "Transit Emphasis Corridor" as shown on the Urban Form Map in the 2030 Comprehensive Plan.				
Urb	an form designation:	Click here to view the Urban Form Map.			
1	and banks), and other such uses as office and resident should be arranged in a compact and pedestrian friencesponse:				
2	Within all Mixed-Use Areas buildings that are adjace transition (height, design, distance and/or landscapin height and massing. Response:	ng) to the lower heights or be comparable in			
3	A mixed-use area's road network should connect dir surrounding community, providing multiple paths for way, trips made from the surrounding residential nei possible without requiring travel along a major thoro Response:	movement to and through the mixed-use area. In this ghborhood(s) to the mixed-use area should be			
4	Streets should interconnect within a development are end streets are generally discouraged except where configurations offer no practical alternatives for comprovided with development adjacent to open land to planned with due regard to the designated corridors Response:	nection or through traffic. Street stubs should be provide for future connections. Streets should be			
5	faces should have a length generally not exceeding 6 block structure, they should include the same pedes Response:				
6	spaces as places of shared use. Streets should be li	be design is the physical definition of streets and public ined by buildings rather than parking lots and should entrances and/or loading areas should be located at the			

Page **5** of **15** REVISION 10.27.20

	Buildings should be located close to the pedestrian-oriented street (within 25 feet of the curb), with off- street parking behind and/or beside the buildings. When a development plan is located along a high- volume corridor without on-street parking, one bay of parking separating the building frontage along the corridor is a preferred option.
7	Response:
8	If the site is located at a street intersection, the main building or main part of the building should be placed at the corner. Parking, loading or service should not be located at an intersection. Response:
9	To ensure that urban open space is well-used, it is essential to locate and design it carefully. The space should be located where it is visible and easily accessible from public areas (building entrances, sidewalks). Take views and sun exposure into account as well. Response:
10	New urban spaces should contain direct access from the adjacent streets. They should be open along the adjacent sidewalks and allow for multiple points of entry. They should also be visually permeable from the sidewalk, allowing passersby to see directly into the space. Response:
11	The perimeter of urban open spaces should consist of active uses that provide pedestrian traffic for the space including retail, cafés, and restaurants and higher-density residential. Response:
12	A properly defined urban open space is visually enclosed by the fronting of buildings to create an outdoor "room" that is comfortable to users. Response:
13	New public spaces should provide seating opportunities. Response:

Page **6** of **15**

14	Parking lots should not dominate the frontage of pedestrian-oriented streets, interrupt pedestrian routes, or negatively impact surrounding developments. Response:
15	Parking lots should be located behind or in the interior of a block whenever possible. Parking lots should not occupy more than 1/3 of the frontage of the adjacent building or not more than 64 feet, whichever is less. Response:
16	Parking structures are clearly an important and necessary element of the overall urban infrastructure but, given their utilitarian elements, can give serious negative visual effects. New structures should merit the same level of materials and finishes as that a principal building would, care in the use of basic design elements cane make a significant improvement. Response:
17	Higher building densities and more intensive land uses should be within walking distance of transit stops, permitting public transit to become a viable alternative to the automobile. Response:
18	Convenient, comfortable pedestrian access between the transit stop and the building entrance should be planned as part of the overall pedestrian network. Response:
19	All development should respect natural resources as an essential component of the human environment. The most sensitive landscape areas, both environmentally and visually, are steep slopes greater than 15 percent, watercourses, and floodplains. Any development in these areas should minimize intervention and maintain the natural condition except under extreme circumstances. Where practical, these features should be conserved as open space amenities and incorporated in the overall site design. Response:
20	It is the intent of these guidelines to build streets that are integral components of community design. Public and private streets, as well as commercial driveways that serve as primary pedestrian pathways to building entrances, should be designed as the main public spaces of the City and should be scaled for pedestrians. Response:

Page **7** of **15** REVISION 10.27.20

21	Sidewalks should be 5-8 feet wide in residential areas and located on both sides of the street. Sidewalks in commercial areas and Pedestrian Business Overlays should be a minimum of 14-18 feet wide to accommodate sidewalk uses such as vendors, merchandising and outdoor seating. Response:
22	Streets should be designed with street trees planted in a manner appropriate to their function. Commercial streets should have trees which complement the face of the buildings and which shade the sidewalk. Residential streets should provide for an appropriate canopy, which shadows both the street and sidewalk, and serves as a visual buffer between the street and the home. The typical width of the street landscape strip is 6-8 feet. This width ensures healthy street trees, precludes tree roots from breaking the sidewalk, and provides adequate pedestrian buffering. Street trees should be at least 6 1/4" caliper and should be consistent with the City's landscaping, lighting and street sight distance requirements. Response:
23	Buildings should define the streets spatially. Proper spatial definition should be achieved with buildings or other architectural elements (including certain tree plantings) that make up the street edges aligned in a disciplined manner with an appropriate ratio of height to width. Response:
24	The primary entrance should be both architecturally and functionally on the front facade of any building facing the primary public street. Such entrances shall be designed to convey their prominence on the fronting facade. Response:
25	The ground level of the building should offer pedestrian interest along sidewalks. This includes windows entrances, and architectural details. Signage, awnings, and ornamentation are encouraged. Response:
26	The sidewalks should be the principal place of pedestrian movement and casual social interaction. Designs and uses should be complementary to that function. Response:

Page **8** of **15** REVISION 10.27.20

Rezoning Checklist (Submittal Requirements)					
To be completed by Applicant To be completed by staff					
General Requirements – General Use or Conditional Use Rezoning	Yes	N/A	Yes	No	N/A
I have referenced this Rezoning Checklist and by using this as a guide, it will ensure that I receive a complete and thorough first review by the City of Raleigh	Х				
2. Pre-application conference.	Х				
3. Neighborhood meeting notice and report	Х				
4. Rezoning application review fee (see Fee Guide for rates).	Х				
Completed application submitted through Permit and Development Portal	Х				
6. Completed Comprehensive Plan consistency analysis	X				
7. Completed response to the urban design guidelines		х			
8. Two sets of stamped envelopes addressed to all property owners and tenants of the rezoning site(s) and within 500 feet of area to be rezoned.	х				
9. Trip generation study		X			
10. Traffic impact analysis		X			
For properties requesting a Conditional Use District:					
11. Completed zoning conditions, signed by property owner(s).	Х				
If applicable, see page 11:					
12. Proof of Power of Attorney or Owner Affidavit.					
For properties requesting a Planned Development or Campus District:					
13. Master plan (see Master Plan submittal requirements).					
For properties requesting a text change to zoning conditions:					
14. Redline copy of zoning conditions with proposed changes.					
15. Proposed conditions signed by property owner(s).		Х			

Page **9** of **15** REVISION 10.27.20

Master Plan (Submittal Requirements)					
To be completed by Applicant To be completed by staff					
General Requirements - Master Plan	Yes	N/A	Yes	No	N/A
1. I have referenced this Master Plan Checklist and by using this as a guide, it will ensure that I receive a complete and thorough first review by the City of Raleigh.		Х			
2. Total number of units and square feet		X			
3. 12 sets of plans		Х			
4. Completed application; submitted through Permit & Development Portal		Х			
5. Vicinity Map		Х			
6. Existing Conditions Map		Х			
7. Street and Block Layout Plan		Х			
8. General Layout Map/Height and Frontage Map		Х			
9. Description of Modification to Standards, 12 sets		Х			
10. Development Plan (location of building types)		Х			
11. Pedestrian Circulation Plan		Х			
12. Parking Plan		Х			
13. Open Space Plan		Х			
14. Tree Conservation Plan (if site is 2 acres or more)		Х			
15. Major Utilities Plan/Utilities Service Plan		X			
16. Generalized Stormwater Plan		Х			
17. Phasing Plan		Х			
18. Three-Dimensional Model/renderings		Х			
19. Common Signage Plan		Х			

Page **10** of **15** REVISION 10.27.20

Who Can Initiate a Zoning Request?

If requesting to down-zone property, the rezoning application must be signed by all the property owners whose property is subject to the downzoning. Downzoning is defined as a zoning ordinance that affects an area of land in one of the following ways:

- 1. By decreasing the development density of the land to be less dense than was allowed under its previous usage.
- 2. By reducing the permitted uses of the land that are specified in a zoning ordinance or land development regulation to fewer uses than were allowed under its previous usage.

If requesting to rezone property to a conditional district, the rezoning application must be signed by all owners of the property to be included in the district. For purposes of the application only (not the zoning conditions), the City will accept signatures on behalf of the property owner from the following:

- 1. the property owner;
- 2. an attorney acting on behalf of the property owner with an executed power of attorney; or
- 3. a person authorized to act on behalf of the property owner with an executed owner's affidavit.

An owner's affidavit must be made under oath, properly notarized and, at a minimum, include the following information:

- The property owner's name and, if applicable, the property owner's title and organization name.
- The address, PIN and Deed Book/Page Number of the property.
- A statement that the person listed as the property owner is the legal owner of the property described.
- The name of the person authorized to act on behalf of the property owner as the applicant. If applicable, the authorized person's title and organization name.
- A statement that the property owner, as legal owner of the described property, hereby gives authorization and permission to the authorized person, to submit to the City of Raleigh an application to rezone the described property.
- A statement that the property owner understands and acknowledges that zoning conditions must be signed, approved and consented to by the property owner.
- The property owner's signature and the date the property owner signed the affidavit.

If requesting to rezone property to a general use district that is not a down-zoning, the rezoning application may be signed, for the purpose of initiating the request, by property owners or third-party applicants.

Page **11** of **15** REVISION 10.27.20

NOTIFICATION LETTER TEMPLATE

Date:

Re: Potential (REZONING/TEXT CHANGE TO ZONING CONDITIONS) of (SITE LOCATION)

Neighboring Property Owners and Tenants:

You are invited to attend a neighborhood meeting on (MEETING DATE and TIME). The meeting will be held at (MEETING LOCATION, INCLUDING ADDRESS) and will begin at (TIME).

The purpose of this meeting is to discuss a potential rezoning of the property located at (SITE ADDRESS AND NEARBY LANDMARKS). This site is currently zoned (CURRENT ZONING DISTRICT) and is proposed to be rezoned to (PROPOSED ZONING DISTRICT). (ANY OTHER RELEVANT DETAILS OF THE REQUEST.)

Prior to the submittal of any rezoning application, the City of Raleigh requires that a neighborhood meeting be held for all property owners and tenants within 500 feet of the area requested for rezoning.

Information about the rezoning process is available online; visit www.raleighnc.gov and search for "Rezoning Process." If you have further questions about the rezoning process, please contact Raleigh Planning & Development at 919-996-2682 (option 2) or rezoning@raleighnc.gov.

If you have any concerns or questions about this potential rezoning I (WE) can be reached at: (NAME)

(CONTACT INFO)

Sincerely,

ATTESTATION TEMPLATE

Attestation Statement

I, the undersigned, do hereby	attest that the elect	ronic verifica	ation document			
submitted herewith accurately	reflects notification	letters, enc	losures, envelopes			
and mailing list for mailing the	neighborhood mee	ting notifica	tion letters as			
required by Chapter 10 of the	City of Raleigh UDO	D, and I do I	hereby further attest			
that that I did in fact deposit al	ll of the required nei	ghborhood	meeting notification			
letters with the US. Postal Ser	vice on the	, day of	, 2020. I do			
hereby attest that this informat	tion is true, accurate	e and comp	lete to the best of			
my knowledge and I understar	nd that any falsificat	ion, omissio	on, or concealment			
of material fact may be a viola	of material fact may be a violation of the UDO subjecting me to administrative,					
civil, and/or, criminal liability, including, but not limited to, invalidation of the						
application to which such requ	uired neighborhood	meeting rela	ates.			
Signature of Applicant/Applicant B	Poprogontativo		Data			
Signature of Applicant/Applicant R	representative		Date			
	/A = 1					

N/A. The letters were mailed by City Staff on 3/21/2025

SUMMARY OF ISSUES

Ap	ril 2, 2025	
A neighborhood meeting was held on 7800 Battle Bridge Road		(date) to discuss a potential rezoning
ocated at		(property address). The
	ell Rd Comm. Ctr. 5857 Barwell Park Dr.	(1
neighborhood meeting was held at 6		(location).
There were approximately	(number) neighbors in atte	endance. The general issues discussed
were:		
	Summary of Issues:	
_	d are supervised when outside	The project team advised that the during the day. The outside dog any residential areas.
building would be located closer to the	e Auburn Knightdale Road and Battle e, however, their properties are at lea	be located. The project team advised the Bridge Road intersection. The neighbors ast 1/4 mile away from where the building Rd. intersection.
The neighbors were concerned ab ultimately be a 4-lane median divice project team advised that this project the road but do not know the timing	led road. They inquired when the ect will widen the half of the ultima	median would be installed. The ate road section on the south side of
properties would be better. The pro	oject team advised they have gon	nearby sites that are away from their e through an extensive site selection al features and determined this was
if this zoning is only needed for the	e animal center why does the full p	e IX - Industrial Mixed Use Zoning and parcel need to have this zoning. The and that they will review this comment
The neighbors were concerned ab advised it will be limited to dogs, cabe at this facility.		e at this facility. The project team , hampsters, etc). No wild animals will
The neighbors were concerned ab animal waste will be collected, bag on-site.		

Page **14** of **15** REVISION 10.27.20

ATTENDANCE ROSTER					
NAME	ADDRESS				
Brian M Braxton	3708 Bagwell Farm Road				
Melissa + Gene Hall	3545 Auburn Knightdale Road				
Sam + Cindy Ellis	3515 Auburn Knightdale Road				

Page **15** of **15** REVISION 10.27.20