Rezoning Application and Checklist



Planning and Development Customer Service Center • One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500

Please complete all sections of the form and upload via the Permit and Development Portal (permitportal.raleighnc.gov). Please see page 11 for information about who may submit a rezoning application. A rezoning application will not be considered complete until all required submittal components listed on the Rezoning Checklist have been received and approved. For questions email rezoning@raleighnc.gov.

Rezoning Request						
Rezoning	General	use Conditiona	al use Mas	ter plan	OFFICE USE ONLY Rezoning case #	
Туре	Text ch	Text change to zoning conditions				
Existing zoning base d	istrict: OX	Height: 4	Frontage:		Overlay(s):	
Proposed zoning base	district:CX	Height: 7	eight: 7 Frontage:		Overlay(s):	
Helpful Tip: View the 2 layers.	Zoning Map to	search for the addre	ss to be rezoned, t	hen turn o	n the 'Zoning' and 'Overlay'	
If the property has bee	n previously re	zoned, provide the re	ezoning case numb	er:		
		General Inf	formation			
Date:		Date amended (1):		Date ame	amended (2):	
Property address: 4409	Creedmoor Ro	ad				
Property PIN: 07963123	398					
Deed reference (book/page): 019694/2442						
Nearest intersection: C	reedmoor Rd/C	rabtree Valley Ave	Property size (acre	es):4.14		
For planned development applications only:		Total units:		Total square footage:		
		Total parcels:		Total buildings:		
Property owner name a	and address: A	GS Crabtree LLC, 12	051 Retail Dr, Wake	Forest, NO	C 27587	
Property owner email: mstuart@morningstarlawgroup.com						
Property owner phone: 919.890.3318						
Applicant name and address: AGS Crabtree LLC, 12051 Retail Dr, Wake Forest, NC 27587						
Applicant email: mstuart@morningstarlawgroup.com						
Applicant phone: 919.890.3318 signed by:						
Applicant signature(s):	1 12-124. 14	r Singli				
Additional email(s):	4ALSOT IATT	99431	-			

Page 1 of 15 REVISION 10.27.20

Conditional Use District Zoning Conditions				
Zoning case #:	Date submitted:	OFFICE USE ONLY Rezoning case #		
Existing zoning: OX-4	Proposed zoning: CX-7-CU			

Narrative of Zoning Conditions Offered
The following uses shall be prohibited: detention center, jail, prison.
The property owner(s) hereby offers, consents to, and agrees to abide, if the rezoning request is approved, the conditions written above. All property owners must sign each condition page. This page may be photocopied if
additional space is needed. — signed by:

Page **2** of **15**

Harinder Single

Harinder Singh

Property Owner(s) Signature: __

Printed Name: _____

Rezoning Application Addendum #1 Comprehensive Plan Analysis The applicant is asked to analyze the impact of the rezoning request and its consistency with the Comprehensive Plan. The applicant is also asked to explain how the rezoning request is reasonable and in the public interest. Statement of Consistency

Provide brief statements regarding whether the rezoning request is consistent with the future land use designation, the urban form map, and any applicable policies contained within the 2030 Comprehensive Plan.

The site is located within a City Growth Center, where rezoning to permit the intended hotel use will support the economic development goals of the Comprehensive Plan for this area, in a location easily accessible to an existing commercial center and to I-440 and within a Frequent Transit Area.

A number of Comprehensive Plan policies are also supportive of the proposed zoning, including LU 4.7 Capitalizing on Transit Access, which supports additional density for employment around current and future frequent transit routes; LU 6.2 Complementary Land Uses and Urban Vitality; LU 7.4 Scale and Design of New Commercial Uses; and ED 6.5 Lodging.

Public Benefits

Provide brief statements explaining how the rezoning request is reasonable and in the public interest.

The requested zoning will permit construction of a new hotel on this underutilized site, providing accessible employment within the Frequent Transit Area as well as serving the growing office hub located within this existing commercial area.

Page **3** of **15** REVISION 10.27.20

Rezoning Application Addendant #2	
Impact on Historic Resources	
The applicant is asked to analyze the impact of the rezoning request on historic resources. For the purposes of this section, a historic resource is defined as any site, structure, sign, or other feature of the property to be rezoned that is listed in the National Register of Historic Places or designated by the City of Raleigh as a landmark or contributing to a Historic Overlay District.	OFFICE USE ONLY Rezoning case #
Inventory of Historic Resources	
List in the space below all historic resources located on the property to be recommon the proposed zoning would impact the resource.	zoned. For each resource, indicate
Proposed Mitigation	
Provide brief statements describing actions that will be taken to mitigate all no	egative impacts listed above.
N/A	

Page **4** of **15** REVISION 10.27.20

Urban Design Guidelines

The applicant must respond to the Urban Design Guidelines contained in the 2030 Comprehensive Plan if:

- a) The property to be rezoned is within a "City Growth Center" or "Mixed-Use Center", OR;
- b) The property to be rezoned is located along a "Main Street" or "Transit Emphasis Corridor" as shown on the Urban Form Map in the 2030 Comprehensive Plan.

Urban form designation: City Growth Center

Click here to view the Urban Form Map.

All Mixed-Use developments should generally provide retail (such as eating establishments, food stores, and banks), and other such uses as office and residential within walking distance of each other. Mixed uses should be arranged in a compact and pedestrian friendly form.

Response:

1

The new hotel use will help to diversify uses within walking distance by supplementing surrounding office, retail, and residential uses.

Within all Mixed-Use Areas buildings that are adjacent to lower density neighborhoods should transition (height, design, distance and/or landscaping) to the lower heights or be comparable in height and massing.

2 Response:

The proposed zoning provides a transition between the adjacent 4-story and 12-story zoning districts.

A mixed-use area's road network should connect directly into the neighborhood road network of the surrounding community, providing multiple paths for movement to and through the mixed-use area. In this way, trips made from the surrounding residential neighborhood(s) to the mixed-use area should be possible without requiring travel along a major thoroughfare or arterial.

Response:

No internal road network is anticipated on this small site.

Streets should interconnect within a development and with adjoining development. Cul-de-sacs or deadend streets are generally discouraged except where topographic conditions and/or exterior lot line configurations offer no practical alternatives for connection or through traffic. Street stubs should be provided with development adjacent to open land to provide for future connections. Streets should be planned with due regard to the designated corridors shown on the Thoroughfare Plan.

Response:

No internal road network is anticipated on this small site.

New development should be comprised of blocks of public and/or private streets (including sidewalks). Block faces should have a length generally not exceeding 660 feet. Where commercial driveways are used to create block structure, they should include the same pedestrian amenities as public or private streets.

5 Response:

No internal road network is anticipated on this small site.

A primary task of all urban architecture and landscape design is the physical definition of streets and public spaces as places of shared use. Streets should be lined by buildings rather than parking lots and should provide interest especially for pedestrians. Garage entrances and/or loading areas should be located at the side or rear of a property.

6 Response:

This guideline will be incorporated in the design process.

Page **5** of **15** REVISION 10.27.20

7	Buildings should be located close to the pedestrian-oriented street (within 25 feet of the curb), with off-street parking behind and/or beside the buildings. When a development plan is located along a high-volume corridor without on-street parking, one bay of parking separating the building frontage along the corridor is a preferred option. Response: This guideline will be incorporated in the design process.
8	If the site is located at a street intersection, the main building or main part of the building should be placed at the corner. Parking, loading or service should not be located at an intersection. Response: N/A
9	To ensure that urban open space is well-used, it is essential to locate and design it carefully. The space should be located where it is visible and easily accessible from public areas (building entrances, sidewalks). Take views and sun exposure into account as well. Response: This guideline will be incorporated in the design process.
10	New urban spaces should contain direct access from the adjacent streets. They should be open along the adjacent sidewalks and allow for multiple points of entry. They should also be visually permeable from the sidewalk, allowing passersby to see directly into the space. Response: This guideline will be incorporated in the design process.
11	The perimeter of urban open spaces should consist of active uses that provide pedestrian traffic for the space including retail, cafés, and restaurants and higher-density residential. Response: This guideline will be incorporated in the design process.
12	A properly defined urban open space is visually enclosed by the fronting of buildings to create an outdoor "room" that is comfortable to users. Response: This guideline will be incorporated in the design process.
13	New public spaces should provide seating opportunities. Response: This guideline will be incorporated in the design process.

Page **6** of **15**

Jousign	Elivelope ID. 0E0BEI 00-44A1 -44A0-BE09-20020B404300
14	Parking lots should not dominate the frontage of pedestrian-oriented streets, interrupt pedestrian routes, or negatively impact surrounding developments. Response: This guideline will be incorporated in the design process.
15	Parking lots should be located behind or in the interior of a block whenever possible. Parking lots should not occupy more than 1/3 of the frontage of the adjacent building or not more than 64 feet, whichever is less. Response: This guideline will be incorporated in the design process.
16	Parking structures are clearly an important and necessary element of the overall urban infrastructure but, given their utilitarian elements, can give serious negative visual effects. New structures should merit the same level of materials and finishes as that a principal building would, care in the use of basic design elements cane make a significant improvement. Response: This guideline will be incorporated in the design process.
17	Higher building densities and more intensive land uses should be within walking distance of transit stops, permitting public transit to become a viable alternative to the automobile. Response: The proposed zoning would permit higher density within the Frequent Transit Area.
18	Convenient, comfortable pedestrian access between the transit stop and the building entrance should be planned as part of the overall pedestrian network. Response: This guideline will be incorporated in the design process.
19	All development should respect natural resources as an essential component of the human environment. The most sensitive landscape areas, both environmentally and visually, are steep slopes greater than 15 percent, watercourses, and floodplains. Any development in these areas should minimize intervention and maintain the natural condition except under extreme circumstances. Where practical, these features should be conserved as open space amenities and incorporated in the overall site design. Response: This guideline will be incorporated in the design process, and these areas additionally benefit from mandatory protections under the UDO.
20	It is the intent of these guidelines to build streets that are integral components of community design. Public and private streets, as well as commercial driveways that serve as primary pedestrian pathways to building entrances, should be designed as the main public spaces of the City and should be scaled for pedestrians. Response: This guideline will be incorporated in the design process.

Page **7** of **15** REVISION 10.27.20

21	Sidewalks should be 5-8 feet wide in residential areas and located on both sides of the street. Sidewalks in commercial areas and Pedestrian Business Overlays should be a minimum of 14-18 feet wide to accommodate sidewalk uses such as vendors, merchandising and outdoor seating. Response: The street section will be required to conform with UDO requirements.
22	Streets should be designed with street trees planted in a manner appropriate to their function. Commercial streets should have trees which complement the face of the buildings and which shade the sidewalk. Residential streets should provide for an appropriate canopy, which shadows both the street and sidewalk, and serves as a visual buffer between the street and the home. The typical width of the street landscape strip is 6-8 feet. This width ensures healthy street trees, precludes tree roots from breaking the sidewalk, and provides adequate pedestrian buffering. Street trees should be at least 6 1/4" caliper and should be consistent with the City's landscaping, lighting and street sight distance requirements. Response:
23	Buildings should define the streets spatially. Proper spatial definition should be achieved with buildings or other architectural elements (including certain tree plantings) that make up the street edges aligned in a disciplined manner with an appropriate ratio of height to width. Response:
24	The primary entrance should be both architecturally and functionally on the front facade of any building facing the primary public street. Such entrances shall be designed to convey their prominence on the fronting facade. Response: This guideline will be incorporated in the design process.
25	The ground level of the building should offer pedestrian interest along sidewalks. This includes windows entrances, and architectural details. Signage, awnings, and ornamentation are encouraged. Response: This guideline will be incorporated in the design process.
26	The sidewalks should be the principal place of pedestrian movement and casual social interaction. Designs and uses should be complementary to that function. Response: Sidewalk design will conform with UDO requirements.

Page **8** of **15**

Rezoning Checklist (Submittal Requirements)					
To be completed by Applicant	To be completed by staff				
General Requirements – General Use or Conditional Use Rezoning	Yes	N/A	Yes	No	N/A
I have referenced this Rezoning Checklist and by using this as a guide, it will ensure that I receive a complete and thorough first review by the City of Raleigh	√				
2. Pre-application conference.	\checkmark				
3. Neighborhood meeting notice and report	\				
4. Rezoning application review fee (see <u>Fee Guide</u> for rates).	\checkmark				
Completed application submitted through Permit and Development Portal	√				
6. Completed Comprehensive Plan consistency analysis	✓				
7. Completed response to the urban design guidelines	√				
8. Two sets of stamped envelopes addressed to all property owners and tenants of the rezoning site(s) and within 500 feet of area to be rezoned					
9. Trip generation study		✓			
10. Traffic impact analysis		✓			
For properties requesting a Conditional Use District:					
11. Completed zoning conditions, signed by property owner(s).	✓				
If applicable, see page 11:					
12. Proof of Power of Attorney or Owner Affidavit.	√				
For properties requesting a Planned Development or Campus District:					
13. Master plan (see Master Plan submittal requirements).		✓			
For properties requesting a text change to zoning conditions:					
14. Redline copy of zoning conditions with proposed changes.		✓			
15. Proposed conditions signed by property owner(s).		✓			

Page **9** of **15** REVISION 10.27.20

Master Plan (Submittal Requirements)					
To be completed by Applicant	To be completed by staff				
General Requirements – Master Plan	Yes	N/A	Yes	No	N/A
1. I have referenced this Master Plan Checklist and by using this as a guide, it will ensure that I receive a complete and thorough first review by the City of Raleigh.		√			
2. Total number of units and square feet		\checkmark			
3. 12 sets of plans		✓			
4. Completed application; submitted through Permit & Development Portal		\checkmark			
5. Vicinity Map		\checkmark			
6. Existing Conditions Map		\checkmark			
7. Street and Block Layout Plan		\checkmark			
8. General Layout Map/Height and Frontage Map		✓			
9. Description of Modification to Standards, 12 sets		\checkmark			
10. Development Plan (location of building types)		\checkmark			
11. Pedestrian Circulation Plan		✓			
12. Parking Plan		\checkmark			
13. Open Space Plan		\checkmark			
14. Tree Conservation Plan (if site is 2 acres or more)		\checkmark			
15. Major Utilities Plan/Utilities Service Plan		√			
16. Generalized Stormwater Plan		✓			
17. Phasing Plan		\checkmark			
18. Three-Dimensional Model/renderings		✓			
19. Common Signage Plan		\checkmark			

Page **10** of **15** REVISION 10.27.20

Who Can Initiate a Zoning Request?

If requesting to down-zone property, the rezoning application must be signed by all the property owners whose property is subject to the downzoning. Downzoning is defined as a zoning ordinance that affects an area of land in one of the following ways:

- 1. By decreasing the development density of the land to be less dense than was allowed under its previous usage.
- 2. By reducing the permitted uses of the land that are specified in a zoning ordinance or land development regulation to fewer uses than were allowed under its previous usage.

If requesting to rezone property to a conditional district, the rezoning application must be signed by all owners of the property to be included in the district. For purposes of the application only (not the zoning conditions), the City will accept signatures on behalf of the property owner from the following:

- 1. the property owner;
- 2. an attorney acting on behalf of the property owner with an executed power of attorney; or
- 3. a person authorized to act on behalf of the property owner with an executed owner's affidavit.

An owner's affidavit must be made under oath, properly notarized and, at a minimum, include the following information:

- The property owner's name and, if applicable, the property owner's title and organization name.
- The address, PIN and Deed Book/Page Number of the property.
- A statement that the person listed as the property owner is the legal owner of the property described.
- The name of the person authorized to act on behalf of the property owner as the applicant. If applicable, the authorized person's title and organization name.
- A statement that the property owner, as legal owner of the described property, hereby gives authorization
 and permission to the authorized person, to submit to the City of Raleigh an application to rezone the
 described property.
- A statement that the property owner understands and acknowledges that zoning conditions must be signed, approved and consented to by the property owner.
- The property owner's signature and the date the property owner signed the affidavit.

If requesting to rezone property to a general use district that is not a down-zoning, the rezoning application may be signed, for the purpose of initiating the request, by property owners or third-party applicants.

Page **11** of **15** REVISION 10.27.20



Molly M. Stuart, Partner
434 Fayetteville Street, Suite 2200
Raleigh, North Carolina 27601
919-890-3318
mstuart@morningstarlawgroup.com
www.morningstarlawgroup.com

Date: July 19, 2024

Re: Neighborhood Meeting regarding 4409 Creedmoor Road (the "Property")

Dear Neighbors:

You are invited to attend a neighborhood meeting on, **July 29, 2024, from 7 pm to 8 pm**. The meeting will be held at Laurel Hills Community Center, CC Meeting Room, 3808 Edwards Mill Road, Raleigh, NC 27612.

The purpose of this meeting is to discuss a potential rezoning of the Property, located at 4409 Creedmoor Road. This Property is currently zoned Office Mixed Use – up to 4 stories (OX-4) and is proposed to be rezoned to Commercial Mixed Use – up to 7 stories – Conditional Use (CX-7-CU). The purpose of the zoning request is to rezone the property to allow for construction of a hotel. Our goal is to gather comments through your participation in this neighborhood meeting or, alternatively, through your written comments to the City of Raleigh Planning Department. After the meeting, we will prepare a report for the Raleigh Planning Department regarding the items discussed. Any other person attending the meeting can submit written comments about the meeting or the request in general, but to be included in the Planning Commission agenda packet written comments must be received at least 10 days prior to the date of the Planning Commission meeting where the case is being considered.

Prior to the submittal of any rezoning application, the City of Raleigh requires that a neighborhood meeting be held for all property owners within 500 feet of the area requested for rezoning.

Information about the rezoning process is available online; visit www.raleighnc.gov and search for "Rezoning Process." If you have further questions about the rezoning process, please contact:

Matthew McGregor, MGEO Raleigh Planning & Development (919) 996-4637 matthew.mcgregor@raleighnc.gov

If you have any concerns or questions about this potential rezoning I can be reached at:

Molly Stuart
Morningstar Law Group
919-890-3318
mstuart@mstarlaw.com
Sincerely,

M82

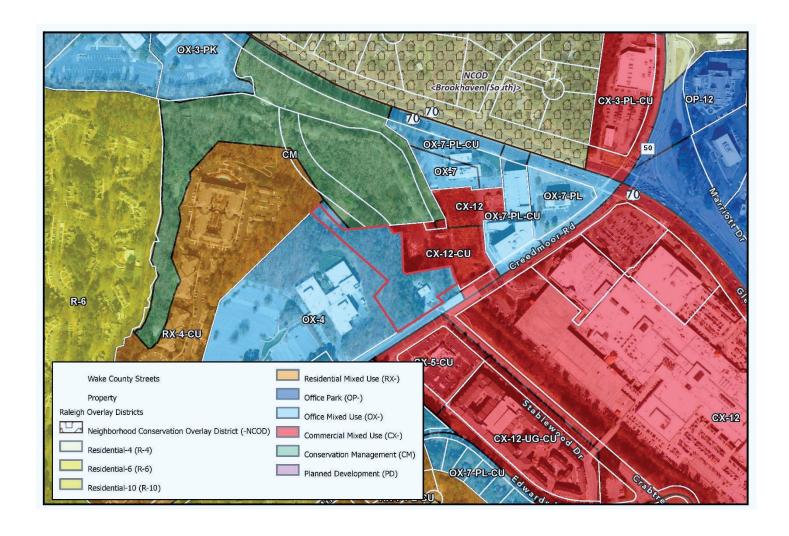
Neighborhood Meeting Agenda

- I. Introductions
- II. The rezoning process
- III. The project
- IV. Question and answer period

Aerial



Zoning



Rezoning

Type

Additional email(s):

Rezoning Application and Checklist

General Use



Office Use Only

Rezoning case #

Master Plan

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Text change to zoning conditions

Please complete all sections of the form and upload via the Permit and Development Portal (permitportal.raleighnc.gov). Please see page 18 for information about who may submit a rezoning application. A rezoning application will not be considered complete until all required submittal components listed on the Rezoning Checklist have been received and approved. For questions email rezoning@raleighnc.gov.

Rezoning Request

Conditional Use

Existing zoning base district: OX	, L	Height: 4	Frontage	<u>.</u>	Overlay(s):	
Proposed zoning base district: C	Χ	Height: 7	Frontage: Overlay		Overlay(s):	
Helpful Tip: View the Zoning Map to search for the address to be rezoned, then turn on the 'Zoning' and 'Overlay' layers.						
If the property has been previously rezoned, provide the rezoning case number:						
		General Ir	nformation			
Date:	Date a	mended (1):		Date amended (2	2):	
Property address: 4409 Creedmoo	or Road					
Property PIN: 0796312398						
Deed reference (book/page): 015	989/001	71				
Nearest intersection: Creedmoor Rd/Crabtree Valley Ave Property size (acres): 4.14						
For planned development applications only		Total units:		Total square footage:		
		Total parcels:		Total buildings:		
Property owner name and address	ss: Victor	ia Langley, Debbie Mart	in, & SAM Raleigh, LLC	, 1525 E Franklin St, S	Suite 5A, Chapel Hill, NC 27514	
Property owner email: mstuart@n	nornings	starlawgroup.com				
Property owner phone: 919.890.3	318					
Applicant name and address: AG	S Crabt	ree LLC				
Applicant email: mstuart@morning	gstarlaw	group.com				
Applicant phone: 919.890.3318	Applicant phone: 919.890.3318					
Applicant signature(s):						

Page 1 of 11 REVISION 06.02.22

Conditional Use District Zoning Conditions						
Zoning case #:	Date submitted:	Office Use Only Rezoning case #				
Existing zoning: OX-4	Proposed zoning: CX-7-CU					

Narrative of Zoning Conditions Offered
The following uses shall be prohibited: detention center, jail, prison
The property owner(s) hereby offers, consents to, and agrees to abide, if the rezoning request is approved, the conditions written above. All property owners must sign each condition page. This page may be photocopied if additional space is needed.
Property Owner(s) Signature:
Printed Name(s):

Page 2 of 11 REVISION 06.02.22

ATTESTATION TEMPLATE

Attestation Statement

I, the undersigned, do hereby attest that the	electronic verification	on document
submitted herewith accurately reflects notification	ation letters, enclos	sures, envelopes
and mailing list for mailing the neighborhood	meeting notification	n letters as
required by Chapter 10 of the City of Raleigh	UDO, and I do her	eby further attest
that that I did in fact deposit all of the require	d neighborhood me	eting notification
letters with the US. Postal Service on the	, day of	, 2020. I do
hereby attest that this information is true, acc	urate and complete	e to the best of
my knowledge and I understand that any fals	ification, omission,	or concealment
of material fact may be a violation of the UDC	subjecting me to a	administrative,
civil, and/or, criminal liability, including, but no	ot limited to, invalid	ation of the
application to which such required neighborh	ood meeting relates	S.
Circumstance of April 12 and April 12 and Danner and Africa		
Signature of Applicant/Applicant Representative	Dat	æ

SUMMARY OF ISSUES

A neighborhood meeting was held on July 29, 2024	(date) to discuss a potential rezoning
ocated at 4409 Creedmoor Road	(property address). The
neighborhood meeting was held at Laurel Hills Community Cent	ter, 3808 Edwards Mill Road (location).
•	s in attendance. The general issues discussed
were:	
Summary of Issues:	:
The proposed rezoning was described for the benefit of Cit	ty of Raleigh staff in attendance.

Page **14** of **15** REVISION 10.27.20

Print Name	Address	Phone and/or Email Address
Matthe Bucas	Address Lity of Releighs	
	1	