



**Raleigh
Arts**

**2023-2024
Arts Learning Community
APPLICATION FORM**

DEADLINE: Friday, May 26 at 4:00pm

Email: sarah.corrin@raleighnc.gov
Mail or Deliver by Hand to: City of Raleigh - Raleigh Arts
127 West Hargett Street, Suite 408
Raleigh, NC 27601

APPLICANT INFORMATION

Applicant Organization Name _____
Mailing Address _____
City _____ State _____ Zip Code _____
Telephone _____ TTY _____
Website _____
Year Organization Incorporated _____ Federal Tax ID# (EIN) _____
Contact Person Name _____
Contact Person Position Title _____
Telephone (office) _____ Telephone (cell) _____
E-mail Address _____

PROPOSED LEARNING COMMUNITY PARTICIPANT'S CONTACT INFORMATION

Name _____
Position Title _____
Telephone (office) _____ Telephone (cell) _____
E-mail Address _____

LEAD® CONFERENCE ATTENDANCE

How much of this summer's LEAD® Conference would the proposed Learning Community participant plan to attend:

- ☐ Sunday, 8/27 – Preconference Sessions or ED@LEAD
☐ Monday, 8/28 – Preconference Sessions
☐ Tuesday-Thursday, 8/29-31 – LEAD® Conference

Interested in sharing a room with
another Learning Community member?
☐ Yes ☐ No

APPLICATION DOCUMENTS SUBMITTED

One original copy of each of the following documents must be submitted with this application.
(Documents must be submitted in the order below, single-sided and paper-clipped together.)

- ☐ Application Form
- ☐ Narrative (two-page maximum)
 - 1) Brief description of organization's current accessibility accommodations and/or programming
 - 2) Proposed individual's name, job title, and a description of current work duties and experience
 - 3) Criteria used to select this individual
 - 4) Summarize anticipated benefits of participation for proposed individual and organization as a whole

PROOF OF ELIGIBILITY

New applicants that have never received funding from the City of Raleigh Arts Commission or the United Arts Council of Raleigh and Wake County in the past must submit the following documents. Current or past grant recipients should NOT submit these items.

- ☐ Applicant organization's eligibility documents already on file with Raleigh Arts/ United Arts
- ☐ Federal Letter of Tax Exemption from IRS
- ☐ State Letter of Tax Exemption from North Carolina Department of Revenue
- ☐ Conflict of Interest Policy

ASSURANCES

The applicant assures that:

1. The activities and services for which assistance is sought will be administered by or under the supervision of the applicant.
2. The filing of this application has been duly authorized by the governing body of the applicant.
3. The applicant will expend funds received as a result of this application solely for the described project.
4. The information contained in this application, including all attachments, is true and correct to the best of its knowledge.
5. The organization has nondiscrimination, conflict of interest, and accessibility policies.

By signing this application, the applicant hereby assures and certifies that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), the Americans with Disabilities Act of 1990 (42 U.S.C. 12101-12213) and, where applicable, Title IX of the Education Amendment of 1972 (20 U.S.C. 1681 et seq.).

Signature of Authorizing Official (person legally able to obligate the applicant) Date

Name/Title

Signature of Organizational Contact Person

Date

Name/Title