2026 Raleigh Medal of Arts Call for Nominations | Checklist

Award decisions are based on the information presented in the nomination submission. It is important that the information is comprehensive and complete. If necessary, the selection panel may request additional information or supplemental materials.

Section 1 | Nominee Information

Name, phone number, alternate phone number, email address, street/mailing address

Section 2 | Nominator Information

Name, title, phone number, alternate phone number, email address

Section 3 | Narrative Questions

Clearly address the evaluation criteria listed in the guidelines in your responses to the relevant questions below.

1. Introduce your nominee through a brief overview of the nominee including a summary of key projects, accomplishments, highlights, etc. and an explanation of why this nomination is being made.

2. Briefly describe the impact of the nominee's work on the Raleigh community as a whole and how did it benefit the individuals who participated? How has the nominee's work furthered the City of Raleigh's vision to ensure everyone experiences the creative life they envision?

3. Briefly describe community engagement processes and provide examples of innovative projects, community-driven programs and/or successful outreach or communication strategies.

4. Briefly describe how the nominee exhibits a new or visionary standard of making art or building and supporting the arts. Note innovative approaches or successful efforts to increase the number of artists hired or commissioned to perform or create original work, and/or leadership in the arts.

- Artists: Give examples of transformational projects and work that furthered their artforms or expanded the experience of art in Raleigh.

- Organizations: Give examples of how the nominee has worked with artists and arts organizations and the impact of this work.

Section 4 | Support Documents

Media
- Provide up to 3 items
- Allowed Media Types:
    - Images (up to 10MB each)
    - Video (up to 250MB each)
    - Audio (up to 30MB each)
    - External media from YouTube, Vimeo and SoundCloud (Links to Media are acceptable)

Requirements:

- Images should be medium to high resolution (200dpi - 350dpi)
- Images should not contain text or other graphics and should be landscape/horizontal orientation
- File type must be .jpg or .jpeg
- Name files using hyphens to separate words
- Title images of artwork/project in the following order: Project name, artist's name, artwork name
    - **Examples:**
        - A-Collection-of-Changes-Telvin-Wallace-Window-Pain.jpg
        - July-Aug-Sertoma-Exhibition-Jo-Pumphrey-Like-the-First-Morning.jpg
        - ArtBeats-Claire-Alexandre-Know-Where-You-Stand.jpg

Documents
- Provide up to 6 items
- Allowed Document Types:
    - Work samples (up to 3 pages)
    - Project portfolios (up to 3 pages)
    - Biographies (up to 2 pages)
    - Resumés or cover letters (up to 2 pages)
    - Articles (up to 3 pages)
    - Critical reviews (up to 3 pages)
    - Brochures (up to 2 pages)
    - Other support materials that provide insight into the work of the nominee (up to 3 pages)

Requirements

- File type must be Word or PDF
- File size must be less than 10 MB
- Name files using hyphens to separate words
- Title documents in the following order: Nominee name, type of support material, 2022 Medal of Arts
    - **Examples:**
        - Bob-Jones-Biography-2026-Medal-of-Arts.pdf
        - Jane-Smith-Resume-2026-Medal-of-Arts.docx
        - Art-Bridge-Brochure-2026-Medal-of-Arts.pdf