# **How to Use Park Locator**

The City of Raleigh's Park Locator tool allows users to easily search for parks and apply filters based on their favorite activities for a tailored park-finding experience. This guide will walk you through the steps to effectively use the Park Locator tool.

#### I. Accessing the Park Locator

- 1. Open your web browser and navigate to the Park Locator. The webpage is best viewed in an up-to-date browser.
- 2. The web page will load, displaying a map of the area with various icons and features. On the right-hand side, a display of filter tabs and list of Parks will load.

## **II.** Using the Search Functionality

- A. Search by Address or Location using the map:
  - 1. Locate the Address search bar, this is found at the top left-hand corner of the map.
  - 2. Type in your location. This could be an address, or any relevant place.
  - 3. Use the green search button to apply your query.
  - 4. The map will update to show search results based on your query.
- B. Search by Park to filter the list in the side bar:
  - 1. Locate the "Search by Park Name" bar, this is found on the right-hand side of the screen, above the parks list.
  - 2. Type in a Park name and press enter on the keyboard. You may type in a partial or full name of the facility.

### III. Applying Filters

- 1. Locate the filter options, the are located on the top right-hand side of the screen. There are three blue circles containing white arrows.
  - a. Categories include Parks, Activities and Amenities.
- 2. Select the filter criteria that are relevant to your search. This could include options such as, fitness center, pickleball courts, picnic tables, etc. Choose as many as you would like to find the park that meets all your needs.
- 3. When the selections are chosen, the toggle will turn green and automatically apply filters.
- 4. The map and the list will update to display parks that match your specified criteria.
- 5. If your search criteria are too narrow or no parks are returned in your filter, a display message will notify you. Modify your search as necessary.

#### **IV.** Viewing Park Details

- 1. To get more detailed information, click on "More Info" in the park list (if available).
- 2. A new tab will be displayed on the right side of your screen and the map will zoom to the park's location.
- 3. The tab will display photos and details about the selected park. Details may include the parks name, address, amenities the park hosts, directions, hours of operations, contact information, and any relevant RecLink directories. The tab will also have a link to the park's website and park alerts.

### V. Additional Features

- 1. **Zoom In/Out:** Use your mouse scroll wheel or the zoom buttons on the map to zoom in and out for a closer or broader view of the area.
- 2. **Pan:** Click and drag the map to move around and explore different areas.
- 3. Satellite View: Toggle between different map views (e.g., satellite view, terrain view) using the provided options.
- 4. **Legend:** Refer to the legend to understand the meaning of various icons or symbols on the map.
- 5. Clear Filters/Reset Map: Look for the button to clear applied filters or reset the map to its default view.
- 6. **Access Raleighnc.gov:** use the News, Events, Projects buttons along the top left-hand of the screen to navigate and view Raleighnc.gov.
- 7. **Share:** Share the web page using the button just below the right corner of the map. This button will give you links and can embed/share directly through social media!

Enjoy your park-finding experience!