

## **Parks, Recreation & Cultural Resources Miscellaneous Vendors Rules and Regulations**

### General Permit and Code Requirements

- All Permits and/or inspections shall be conspicuously posted.
- All local, state and federal codes will be adhered to at all times.
- All Vendors are subject to an inspection by Parks, Recreation & Cultural Resources (PRCR) personnel at any time for violations. For violations the vendor will be required to correct the same before their operation may re-open.

### Fire Prevention

- All tent, canopy or open air structures, including inflatable structures, must meet IFC-2021 & NC 2018 Fire Code requirements. All components, materials or similar material must be flame retardant and meet ASTM E1321-09.
- All vendors must have at least one (2-A-10-BC) fire extinguisher in correct operating condition and display current year of inspection date tag.
- All enclosed structures must meet the number, location and width of all exit requirements of the IFC-2021 & NC 2018 Fire Code. Booths exceeding 20 feet must have at least two exits. The minimum exit width is 36 inches.
- Smoking is prohibited in all tents, canopies, inflatables, or membrane structures. “No Smoking” signs shall be conspicuously posted.
- Highly combustible materials shall not be stored in exit pathways

### Electrical Components

- All electrical components must meet IFC-2021, NFPA 70 and NEC-2020 requirements for temporary electrical services. All electrical devices, components and wiring must meet NEC requirements for temporary service.
- All Electrical Devices or components must be UL approved.
- All electrical outlets must be GFCI protected.
- All extension cords must meet the general requirements of the PRCR’s Ground Fault Assurance Program.
- Extension Cords minimum requirements are: 12 Gauge, 3-wire and 15 Amp Heavy Duty.
- No zip cords are allowed.
- Multi-Outlets may not be connected in series. No piggy backing of cords.
- Extension cords may not be placed where pedestrian or mechanical traffic will traverse them without the PRCR Facility Manager’s prior approval. All cords or cables in the egress pathways must have cable guards rated for the appropriate usage.

### Generators

- Portable generators will not be operated indoors.
- Portable generators will be equipped with GFCI protection.
- All portable generators will be secured in a manner as to protect contact with the public.

- All portable generators supplying manufactures outlets and connected by electrical extension cord (if required) must be grounded with 6 AWG wire and the grounding rod must be at a depth not less than 24 inches.
- No refueling is allowed without express written authorization from a PRCR Director or Assistant Director. All authorized refueling shall be performed in accordance with PRCR requirements:
  - Refueling of generators must be approved by PRCR Fire Watch personnel prior to the start of the event.
  - All portable generators shall be shut down for not less than 5 minutes before refueling may be performed.
  - All portable Safety Gas Cans must meet D.O.T., OSHA29 CFR1910. 106, CFR1925.152 and NFPA Code 30. FM, UL and ULC approved - lead free.

Chemicals

- All chemicals and/or fuels used on PRCR property must be approved by the EHS Coordinator prior to their use.
- All chemicals and/or fuels must have a copy of their MSDS/SDS (material safety data sheet/safety data sheet) on site.
- Any chemical and/or fuels that are spilled, released or disposed on PRCR property shall be immediately remediated and disposed in accordance with all local, state and federal regulations. The vendor shall be responsible for all costs and fines associated with this incident.
- No fuels or chemicals may be disposed of in PRCR trash receptacles.

Any variations from these rules and regulations must be approved in writing by the Parks, Recreation & Cultural Resources Director.

I understand and will comply with all Parks, Recreation & Cultural Resources Miscellaneous Vendor Rules and Regulations.

Owners Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Receiving Staff: \_\_\_\_\_

Date Received: \_\_\_\_\_

## Acronyms

IFC- International Fire Code  
NEC-National Electric Code  
NFPA-National Fire Protection Agency  
GFCI-Ground Fault Circuit Interrupter  
ASTM-American Standards for Testing Materials  
NCDOL-North Carolina Department of Labor  
UL-Underwriters Laboratories  
ANSI – American National Standards Institute