



**RALEIGH WATER**  
**RALEIGH & MERGER TOWN**  
**SEWER PLUG PERMIT**

SEWER PERMIT NUMBER \_\_\_\_\_

**STANDARD PROCEDURE FOR INSTALLING SEWER MAIN PLUG**

**SEWER PLUG PROCEDURES FOR ALL UTILITY CONTRACTORS TO FOLLOW:**

- The inspector shall meet and approve/disapprove the contractor's plug before installation and observe the installation. A metal tag on the plug is required at the time of installation.
- The contractor will print off the plug permit from the Raleigh web page and submit the plug permit to the inspector and sign this form below with the inspector present.
- The manhole location will be determined, plug inserted, correctly identified, and secured with steel cable.
- The manhole cover will be painted with "orange fluorescent" paint with the letter "P" on the manhole cover indicating the location of the plug. The contractors' responsibility for keeping the manhole marked while the project is under construction.
- During construction or at the end of each week, the contractor will inspect the plug for conformance. The contractor will keep a document up to date with his findings.
- If the plug is not where it is permitted at any given time, the Raleigh inspector will shut down the job until the contractor fixes the violation and pays the violation fees.
- If the initial CCTV Inspector fails, a fee will be imposed for each subsequent inspection. Lines in excess of 2000 linear feet will be subject to an additional fee based on the footage.

**PERMIT**

(A copy of an up-to-date permit must always be on the job site.)

Subdivision Name and MH Location of the Plug	Inspector Initial	Installation Date	*Contractor Initial

**PLUG REMOVAL**

**THE PLUG WAS REMOVED, AND INSPECTOR OVERSAW THE REMOVAL OF THE PLUG**

\_\_\_\_\_  
**Date Plug Removed**

\_\_\_\_\_  
**Raleigh Inspector**

\*\_\_\_\_\_  
**Contractor Signicher**

\_\_\_\_\_  
**Meger Town Inspector**

\*Signing is an authorization for the sewer main to be CCTV. The contractor certifies that the utility lines associated with the above-referenced project are installed, have been adequately cleaned, removed all plugs, and are ready for a Raleigh CCTV camera inspection. The contractor also acknowledges that if unacceptable items and/or issues are observed during the CCTV inspection, the inspection will be suspended until the issues are corrected. CCTV fees will need to be paid.