



March 25, 2021

**Re: Street and Sidewalk Petition #1362 – Granville Drive**

Dear Property Owner:

The City of Raleigh has received a request to petition for street and sidewalk improvements along **Granville Drive** from **Glenwood Avenue** to **Transylvania Avenue**. In order for the petition to be considered successful City policy requires receipt of signatures from a majority in number of property owners impacted who also represent a majority of all the street frontage abutting the area to be improved and assessed. Engineering Services staff have reviewed existing conditions and have recommended installation of curb and gutter with drainage improvements resulting in a 27 feet wide, from back of curb to back of curb with a 5 foot wide sidewalk on a 3.5 foot setback from the curb on the West side of the street. Adjustments to the sidewalk width and setback may be included in the final design to avoid impacts.

**Please complete and sign the enclosed petition response form and return it using the enclosed return envelope by May 24, 2021.** The petition form **must be signed by all persons currently claiming ownership** of the listed property. A “yes” vote will not be counted unless original signatures of all property owners of a respective parcel expressing a yes vote is received by the petition expiration date. Once the petition expires, property owners included in the petition will receive a letter indicating the petition results. If the petition is successful, City Council will hold a public hearing to receive comments on the proposed improvements. All property owners included in the initial petition will be notified of the scheduled date and time of the public hearing. At the close of the hearing, City Council may act on the petitioned improvements request. If the Council authorizes the petition to become a project, the timeline for the official design and construction of the project will typically be 24-48 months depending on available funding and scheduling. **Property owners will be assessed for street improvements at a rate of \$32.00 per linear foot of abutting frontage for residential parcels and \$64.00 per linear foot for commercial properties.** Upon completion of project survey and design, additional easements and right-of-way may be needed and acquired from property owners.

Information is also available at [www.raleighnc.gov](http://www.raleighnc.gov), search: “street and sidewalk petition program.” Again, **please submit your petition response form enclosed by May 24, 2021.** If you have any questions regarding this petition or the petition process, please feel free to contact me by calling (919) 996-4054 or e-mail your questions to me at [PetitionSpecialist@raleighnc.gov](mailto:PetitionSpecialist@raleighnc.gov)

Sincerely,

Donetta Powell

Transportation Planner

City of Raleigh | Transportation Department | Office of Transportation Planning



## Petitioning for Street Improvements

Some streets in the City of Raleigh have never been paved to City standards. Why? Because at the time the subdivision or area was developed, it may have been outside the City limits, or even outside the City's extraterritorial jurisdiction, therefore, the streets were not required to be built to City of Raleigh standards. Over the years, many such non-standard streets have been brought into the Raleigh City limits.

Streets may be considered non-standard for several reasons. Three of the most common reasons are:

- The street is not wide enough
- The street does not have an acceptable pavement and/or base structure
- The street does not have curb, gutters and drains

Street Improvements may be initiated by City Council action or by petition of citizens. Either improvement process may include resurfacing a paved street that does not have existing curb and gutter, improving a non-standard street to a standard city street with curbs, gutters and drains or installing sidewalk along existing curbed and guttered streets.

For street improvement and street resurfacing projects, City policy, in conjunction with NC General Statutes, require assessment to the abutting properties. Assessment indicates that property owners along the improvement will share in the cost of construction.

Current assessment rates are:

- Resurfacing \$8.50 per abutting foot/per side)  
(non-standard residential streets only – applies each time the street is resurfaced)
- Street Improvements \$32.00 per abutting foot/per side  
(residential zoning)  
\$64.00 per abutting foot/per side  
(non-residential streets with non-residential zoning)

Pursuant to City Code Section 6-2025, assessments shall be payable in cash, or if any property owner should so elect and give notice of the fact in writing to the City of Raleigh, in accordance with the provisions of Section 160A-232 of the General Statutes of North Carolina, such property owner shall have the option and privilege of paying the assessment annually in ten (10) equal installments, such installments to bear interest at the rate of six (6) per cent per annum (*simple interest*) from the date of confirmation of the assessment by City Council.

\*Streets improved to meet City standards subsequently allow the street to have full maintenance, including future resurfacing, at no additional expense to the abutting property owners.

## City Council Initiative

The City Council may initiate street and/or sidewalk improvements as an assessable project. With City initiated projects, the City Council will adopt a resolution of intent for the proposed improvements and notify the abutting property owners. Advertisements, public meetings within the community and letters by mail are normal methods of notifying property owners in the area about the intended project as well as postings to the City's website. The City Council will hold a formal public hearing to receive comments from property owners and other interested parties before deciding whether or not to continue with the project.

## Citizen's Initiative by Petition

For public City streets inside the city limits, classified as "neighborhood/residential" streets, citizens may petition the City Council for street and/or sidewalk improvements. In order to submit a petition for street improvements to the City Council for consideration, a sufficiency requirement must be met as required in Article 10 and section 160A-217 of the NC General Statutes. **This sufficiency requirement being signatures from a majority in number of the owners of property to be assessed and who represent at least a majority of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved.** When a valid petition is returned it will be submitted to the City Council for consideration. The City Council will adopt a resolution of intent for the proposed improvement and notify the abutting property owners by letter. A formal public hearing will be held to receive comments from the property owners affected by the request before deciding whether or not to continue with the project. Valid street improvement petitions that are returned will go through a prioritization process and will be ranked according to City Code/Policy criteria and availability of funds. The prioritized petitions, along with staff recommendations for approval, will be submitted semi-annually to the City Council through the City Manager's office.

All requests for petitions should be made through the Assessment staff in the Transportation Department Office of Transportation Planning. Staff will provide a petition packet consisting of a copy of the City of Raleigh's Street and Sidewalk Policies, a map showing the location and typical street section of the proposed improvements in relation to the adjacent properties and street right-of-way, the property owner's contact information for all abutting properties as is on file with the Wake County Tax Office and the petition forms for owner signatures. The time required to put together the petition packet is typically 8 - 12 weeks depending on the length and complexity of the proposed improvements and number of properties involved. Once issued, the petition will remain active for a 6 month period to allow the Petitioner to circulate the document for signatures.

If you are interested in additional information on the City's petition process for street and sidewalk improvements, **please contact the Transportation Department Office of Transportation Planning Staff by calling (919) 996-4054 to speak with a Petition Specialist or contact us via e-mail at [PetitionSpecialist@raleighnc.gov](mailto:PetitionSpecialist@raleighnc.gov) .**

**CITY OF RALEIGH  
TRANSPORTATION DEPARTMENT  
OFFICE OF TRANSPORTATION PLANNING**

**PETITION FOR STREET & SIDEWALK IMPROVEMENTS**

**in the**

**CITY OF RALEIGH, NORTH CAROLINA**

**PETITION NUMBER 1362**

Streets Included in this Petition:

**Granville Drive**

**From Glenwood Avenue to Transylvania Avenue**

PETITIONED BY:

Royce Burns  
3066 Granville Drive  
Raleigh, NC 27609-6918  
[raburns44@yahoo.com](mailto:raburns44@yahoo.com)  
(410) 440-6840 phone

This is to certify that the attached petition was filed in the Office of the City Clerk and Treasurer this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

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City Clerk & Treasurer

## PETITION FOR STREET & SIDEWALK IMPROVEMENTS

TO THE CITY COUNCIL OF THE CITY OF RALEIGH:

A. We, the undersigned property owners, owning land abutting upon the street or streets or part of the street or streets proposed to be improved as referred to and identified below, hereby petition the City Council, pursuant to the provisions of Article 10 of Chapter 160A of the General Statutes of North Carolina (Section 160A-217 and following sections), to make the improvements described below upon the streets or parts thereof identified below:

B. The Street or parts thereof desired to be improved are:

**Granville Drive – from Glenwood Avenue to Transylvania Avenue for an approximate distance of 2,971' +/- from Glenwood Avenue to existing improvements on Transylvania Avenue**

C. The improvements petitioned for are generally described as follows:

X (1) **Standard improvements including paving with curb and gutter along both sides of the street, drainage improvements and a 5 foot sidewalk on a 3.5 foot typical setback from the curb along the West side of the street:** That curbs, gutters, drains and paving be constructed and installed on the above named streets or parts thereof within the limits defined above.

In conjunction with the Raleigh Street Design Manual, such curbs and gutters to be **27' back-to-back** per Chapter 8, Article 8.4 and Article 8.5 of the City of Raleigh Unified Development Ordinance. That streets, or parts thereof within the limits defined above, be paved with an asphaltic concrete surface not less than **3** inches laid on a stabilized base of crushed stone or gravel of necessary thickness as determined by the City Council but to be not less than **8** inches. Such paving shall also include necessary grading and construction of drains (storm sewers, laterals, inlets and storm sewer manholes) and the doing of all other work incidental to the construction and installation of curbs, gutters, drains and paving.

*\* Additional right-of-way / easements may be needed in order to install the improvements as recommended*

Prior to or during the construction of the above described standard improvements, necessary water and sewer service lines shall be laid for the proper connection of such water, or sewer mains with abutting property as designated by the City's Public Utility Policy.

X (2) **Sidewalk Improvement:** That, if as approved by the City Council, a **proposed 5' sidewalk on a 3.5' typical setback from the back of the curb along the West side of the street only**, within the limits above defined, per Chapter 8, Article 8.4 and Article 8.5 of the City of Raleigh Unified Development Ordinance and in conjunction with the Raleigh Street Design Manual. Such sidewalk improvement to include necessary grading and all other work incidental to the construction of sidewalk improvements.

X (3) **Administrative Design Adjustments:** Administrative design adjustments approved by the City of Raleigh Engineering Services Director pursuant to Chapter 8, Article 8.4 (E) and Article 8.5 (G) of the City of Raleigh Unified Development Ordinance and Raleigh Street Design Manual are listed as follows:

- **Retrofit the proposed improvements within the existing 50' ROW**
- **Sidewalk improvements along West side of street only**

D. And pursuant to and in accordance with Article 10 of Chapter 160a of the General Statutes of North Carolina (G.S. 160a-217 and following sections), we petition and request the City Council to assess and charge upon and against the lots and parcels of land abutting directly on the improvements (i.e., abutting directly on the street improved) according to the extent of their respective frontage by an equal rate per foot of such frontage and charged against either the lots and parcels of land abutting on that side of the side(s) of the street, or parts thereof within the limits above defined, per Section 6-2014 of the attached Street and Sidewalk Standards. Such sidewalk improvement to include necessary grading and all other work incidental to the construction of sidewalk improvements.

*\* Effective 4/19/11, the City Council amended the City's assessment policy to remove the property owner assessment obligation for new sidewalk installation by the City. Property owners with existing curb and gutter are considered N/A non-applicable to the petition as their property meets current City standards.*

*Property owners with existing curb and gutter are allowed to sign the petition in regard to recommended sidewalk improvements only to provide input to the City as a result of the petition including sidewalk improvements along their property frontage. Property owners with existing curb and gutter will not be assessed for any improvements.*

# NOTICE TO PETITIONERS AND PROPERTY OWNERS

## **PLEASE READ THIS** **BEFORE YOU SIGN THE PETITION**

**BEFORE YOU SIGN THIS PETITION**, it is requested that you do the following:

1. **READ THIS PETITION** and all other accompanying information thoroughly to help you understand just what you are signing and what improvements you will receive.
2. **FIND YOUR PROPERTY ON THE PETITION MAP.** Each lot is assigned a number and you must sign opposite that number on the petition form
3. **CHECK YOUR DEED** to verify that the property frontage is the same as shown on the petition map. If there is an error on the petition map, note your deed frontage in the space provided next to the signature line for your lot.
4. **SIGN THE PETITION IN THE SAME MANNER AS YOUR DEED READS.** In case of co-ownership, such as man and wife, both must sign as recorded in the deed.
5. **IF YOU ARE SIGNING FOR A CORPORATION**, indicate your title and affix the corporate seal.

**BE SURE YOUR SIGNATURE IS CORRECT** before you release the petition. Incorrect signatures cannot be calculated in the percentages used to determine a valid petition.

The names of property owners listed on the petition map are not guaranteed to be correct. City staff has listed the most up-to-date ownership information available from Wake County computerized tax information. **If the listed owner is incorrect, the current owner(s) should sign the petition.**

Any estimate of assessments provided to you is not to be considered as a maximum or minimum cost. An accurate assessment cost cannot be calculated until project completion and preparation of the assessment roll. Any estimates provided are for the purpose of giving you some idea of what the assessment may be.



**Office of Transportation Planning  
Petition Response Form**

**Petition # 1362- Granville Drive from Glenwood Avenue to  
Transylvania Avenue**

Property Location: \_\_\_\_\_

Listed Property Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

• **Please check one option and SIGN APPROPRIATELY**

*(signatures of all deeded property owners are required. If you are signing for a company, corporation, LLC, etc. you must clearly print and sign your name and indicate your capacity or authority to sign on behalf of the firm)*

\_\_\_\_ Yes, I am/we are in favor of the recommended street and sidewalk improvements.

\_\_\_\_ No, I am/we are opposed to the recommended street and sidewalk improvements.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

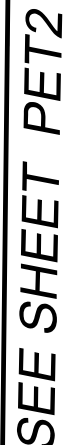
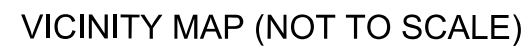
• **Please provide your contact information and comments below**

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

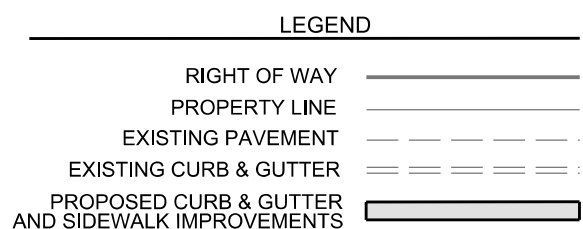
**Please return this petition response form by May 24, 2021**, using the enclosed return envelope to be mailed to  
City of Raleigh Transportation Staff Attention: Donetta Powell P.O. Box 590 Raleigh, NC 27602-0590





## MATCHLINE

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- A graphic scale bar labeled "GRAPHIC SCALE 1\"=40'". The bar is divided into four equal segments, each representing 20 feet. The segments are colored black, white, black, and white from left to right. Numerical labels are placed above the bar: 40 at the left end, 20 at the first division, 0 at the second division, 40 at the third division, and 80 at the right end.

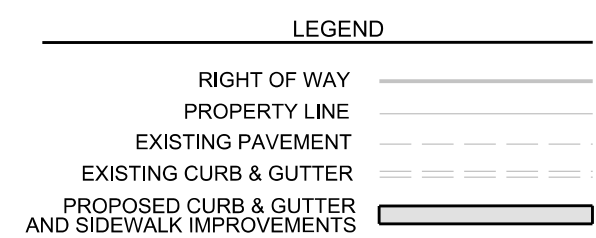


SHEET 1 OF 3

- DERS LLC  
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- 40 20 0 40 80
- GRAPHIC SCALE 1"=40'



SHEET 2 OF 3

GRANVILLE DRIVE  
FROM GLENWOOD AVENUE  
TO TRANSYLVANIA AVENUE

*PET-2*

18. ALWAZNI, MONTADHER  
3073 GRANVILLE DR  
RALEIGH NC 27609-6917  
TAX ID: 0069626  
SITE: 3073 GRANVILLE DR  
208.00'

19. COUNTRY CLUB HILLS INC  
6020 CREEDMOOR RD  
RALEIGH NC 27612-2209  
TAX ID: 0180833  
SITE: 3109 GRANVILLE DR  
219.00'

20. COUNTRY CLUB HILLS INC  
6020 CREEDMOOR RD  
RALEIGH NC 27612-2209  
TAX ID: 0092210  
SITE: 120 PASQUOTANK DR  
250.00'

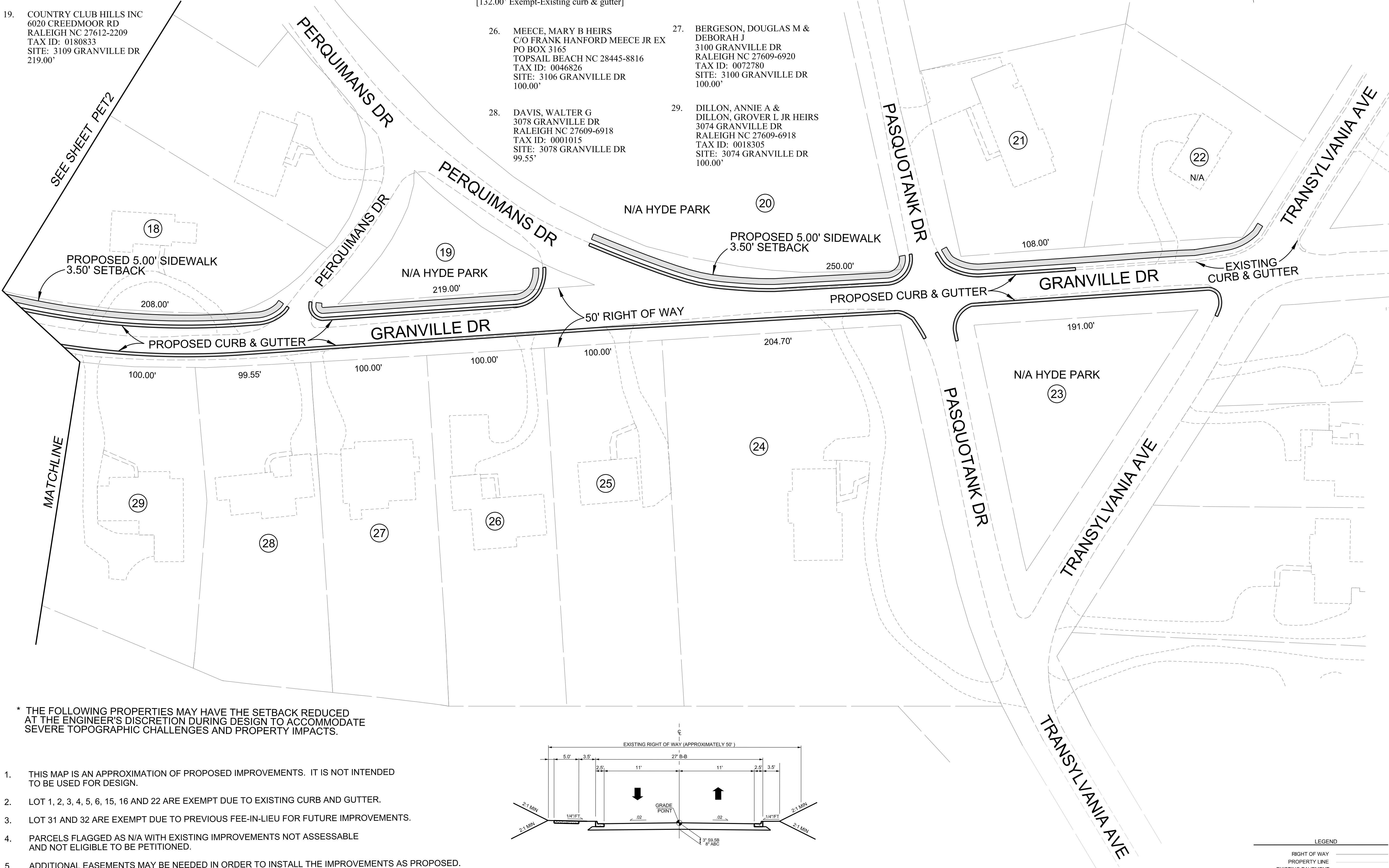
21. HOBBS, DOUGLAS M  
167 PASQUOTANK DR  
RALEIGH NC 27609-6929  
TAX ID: 0031352  
SITE: 167 PASQUOTANK DR  
108.00'

22. EASTERLING, HARVEY JAY &  
EASTERLING, LYNN M  
352 TRANSYLVANIA AVE  
RALEIGH NC 27609-6952  
TAX ID: 0002884  
SITE: 352 TRANSYLVANIA AVE  
N/A  
[132.00' Exempt-Existing curb & gutter]

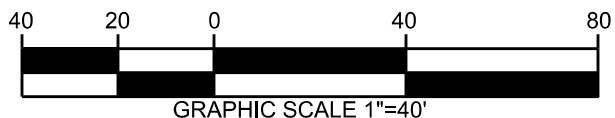
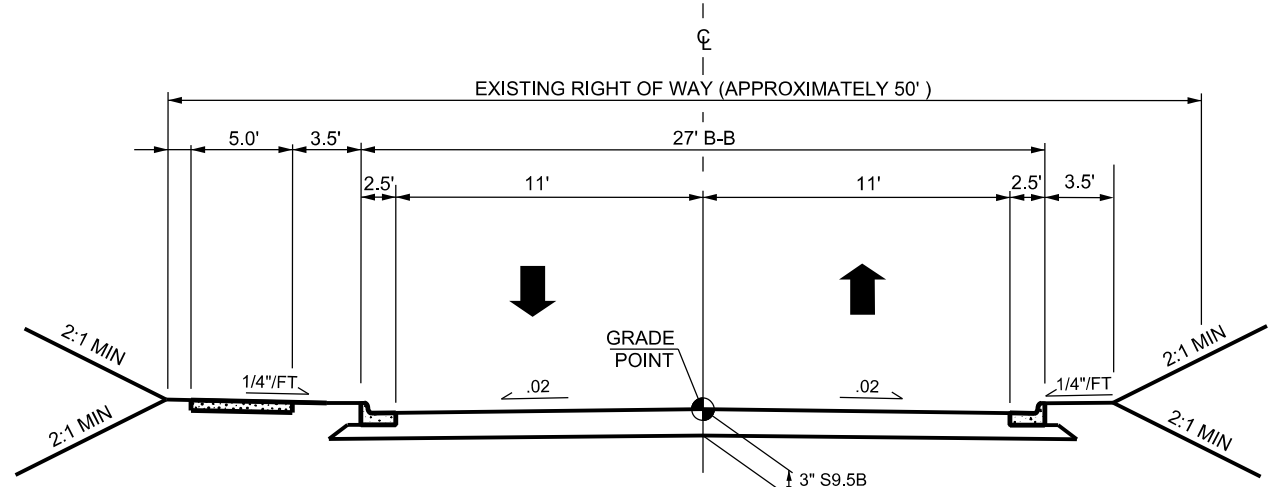
23. COUNTRY CLUB HILLS INC  
6020 CREEDMOOR RD  
RALEIGH NC 27612-2209  
TAX ID: 0180832  
SITE: 3280 GRANVILLE DR  
191.00'

24. COLANCO COMPANY  
PO BOX 38  
HOLLY SPRINGS NC 27540-0038  
TAX ID: 0047571  
SITE: 410 PASQUOTANK DR  
204.70'

25. MEECE, MARY J  
PO BOX 3165  
TOPSAIL BEACH NC 28445-8816  
TAX ID: 0132720  
SITE: 3110 GRANVILLE DR  
100.00'



- \* THE FOLLOWING PROPERTIES MAY HAVE THE SETBACK REDUCED AT THE ENGINEER'S DISCRETION DURING DESIGN TO ACCOMMODATE SEVERE TOPOGRAPHIC CHALLENGES AND PROPERTY IMPACTS.
- THIS MAP IS AN APPROXIMATION OF PROPOSED IMPROVEMENTS. IT IS NOT INTENDED TO BE USED FOR DESIGN.
  - LOT 1, 2, 3, 4, 5, 6, 15, 16 AND 22 ARE EXEMPT DUE TO EXISTING CURB AND GUTTER.
  - LOT 31 AND 32 ARE EXEMPT DUE TO PREVIOUS FEE-IN-LIEU FOR FUTURE IMPROVEMENTS.
  - PARCELS FLAGGED AS N/A WITH EXISTING IMPROVEMENTS NOT ASSESSABLE AND NOT ELIGIBLE TO BE PETITIONED.
  - ADDITIONAL EASEMENTS MAY BE NEEDED IN ORDER TO INSTALL THE IMPROVEMENTS AS PROPOSED.
  - PLANIMETRICS ARE PER WAKE COUNTY GIS INFORMATION, NOT FIELD VERIFIED. FOOTAGE IS SUBJECT TO CHANGE PER OFFICIAL SURVEY.



LEGEND

RIGHT OF WAY

PROPERTY LINE

EXISTING PAVEMENT

EXISTING CURB & GUTTER

PROPOSED CURB & GUTTER AND SIDEWALK IMPROVEMENTS

CITY OF RALEIGH  
ENGINEERING SERVICES  
DEPARTMENT

STREET & SIDEWALK  
PETITION #1362

GRANVILLE DRIVE  
FROM GLENWOOD AVENUE  
TO TRANSYLVANIA AVENUE

DATE: MARCH, 2021

CADD TECH: AK

CHECKED BY:

REVISIONS

NO.	DATE

SCALES

HSCALE 1" = 40'

VSCALE N/A

SHEET NO.

PET-3

SHEET 3 OF 3