

Street Closing Petition

Permanent Closing of Public Streets and Alleys



Office of Transportation Planning | 222 West Hargett Street, Suite 400 | Raleigh NC, 27601 | 919-996-3030

Section A: Submittal Requirements

Please include all of the following (please check off) – If any information is missing from the petition package, you will be asked to complete the petition and re-submit. Carefully check the list below before submitting petition.

	<p>Filing Fee. Please refer to the Development Fee Schedule for the current fee. This fee is intended to cover a portion of the cost of advertising and public notification. In the event the Raleigh City Council chooses to adopt a resolution to close the street or alley, petitioner(s) will be responsible for the cost of advertising and for fees for recording recombination plats. The petitioner(s) will be billed for the balance by the City Clerk.</p>
	<p>Recorded Plat and Wake County Property Identification Map (I-MAPS). The petitioner(s) must obtain a Wake County Property map from Wake County I-MAPS and a recorded plat from the Wake County Register of Deeds, showing the existing roadway to be closed and all abutting properties. Both maps are required at the time of submittal.</p>
	<p>Description of the Street or Alley. The petitioner(s) must list the description of the street or alley (using the form on page 3 of this application, and give his/her name, address, city, state, zip code and telephone number).</p>
	<p>List of Abutting Property Owners. The parcel identification number, names and addresses of the property owners abutting the street right-of-way should be listed on page 4 and 5. The petitioner(s) should obtain the signature of each abutting property owner listed on the petition.</p>

Street and Alley Closing Process

In order to meet all legal requirements regarding closing a street or alley or abandoning a public right-of-way, petitioner(s) may wish to employ legal counsel and/or the services of a licensed professional surveyor. This will also assure property owners of clear title to the petitioned property if the City Council chooses to adopt a resolution to close the street.

Once the petition has been received, the Office of Transportation Planning will coordinate a review of the proposed street closing with other City Departments and local utility companies. City Administration will make a recommendation to the City Council. The Council will hold a public hearing, and then decide if the closing is in the public interest. If they determine that it is, they will pass a resolution closing the street or alley.

At this time, the abutting property owners may submit recombination plats showing the new property lines to Planning and Development, wherein they will be authorized for recording in the Wake County Register of Deeds office.

Mail payment to:

City of Raleigh
 Revenue Services-0098
 PO Box 590
 Raleigh, NC 27602

Mail Street Closing Petition with proof of payment to:

City of Raleigh
 Office of Transportation Planning
 PO Box 590
 Raleigh, NC 27602

Pay in person: 222 West Hargett Street, Revenue Services Lobby

Or deliver to: 222 West Hargett Street, Suite 400, Raleigh NC, 27601

To pay by credit card: (919) 996-3200 and select Option #4

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Section B: Notice to Petitioners	
1	Please read the petition and all other information carefully, it is important that you understand what you are signing and how it will affect you.
2	Find your property on the enclosed map. Each lot is assigned a number and you must sign opposite the number that indicates your lot. If you own more than one affected property, you must sign beside each parcel listed that you own.
3	Make sure your deed and the petition map's road frontage correspond with one another. If there is a discrepancy, write the road frontage noted on your deed in the space provided on the petition.
4	Sign the petition as signed on the deed. If multiple owners, signatures must be listed in the same manner as on the deed.
5	If you are signing on behalf of a corporation, give your title and place your corporate seal over your signature.
<p>Note: Incorrect signatures are not binding on the petition and may cause delay in processing. If you have any questions, call the Office of Transportation Planning at 919-996-2155. Please read the below excerpt from the North Carolina General Statutes that describes the process of law that must be followed by the City to close a street or alley.</p>	
N.C.G.S. 160A-299 Procedure for Permanently Closing Streets and Alleys	
a	When a city proposes to permanently close any street or public alley, the council shall first adopt a resolution declaring its intent to close the street or alley and call a public hearing on the question. The resolution shall be published once a week for four successive weeks prior to the hearing, a copy thereof shall be sent by registered or certified mail to all owners of property adjoining the street or alley as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along the street or alley. If the street or alley is under the authority and control of the Department of Transportation, a copy of the resolution shall be mailed to the Department of Transportation. At the hearing, any person may be heard on the question of whether or not the closing would be detrimental to the public interest, or the property rights of the individual. If it appears to the satisfaction of the council after the hearing that closing the street or alley is not contrary to the public interest and that no individual owning property in the vicinity of the street or alley or in the subdivision in which it is located would be thereby deprived of reasonable means of ingress or egress to this property, the council may adopt an order closing the street or alley. A certified copy of the order (or judgement of the court) shall be filed in the office of the register of deeds of the county in which the street or any portion thereof, is located.
b	Any person aggrieved by the closing of any street or alley, including the Department of Transportation if the street or alley is under its authority and control, may appeal the council's order to the General Court of Justice within 30 days after its adoption. The court shall hear the matter de novo, and shall have full jurisdiction to try the issues arising and to order the street or alley closed upon proper findings of fact by the jury. No cause of action or defense founded upon the invalidity of any proceedings taken closing any street or alley may be asserted, nor shall the validity of the order be open to question in any court upon any ground whatever, except in an action or proceeding begun 30 days after the order is adopted.
c	Upon closing of a street or alley in accordance with this section, all right, title and interest in the right-of-way shall be conclusively presumed to be vested in those persons owning lots or parcels of land adjacent to the street or alley, and the title of such adjoining landowners, for the width of the abutting land owned by them, shall extend to the centerline of the street or alley.

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DEPARTMENT OF
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d	This section shall apply to any street or public alley that has been irrevocably dedicated to the public, without regard to whether it has actually been opened.
e	No street or alley under the control of the Department of Transportation may be closed unless the Department of Transportation consents thereto (1971, c. 698, s. 1; 1973, c. 426, s.47; c. 507, s. 5; 1977, c.464, s. 34).
Section C: Summary Information	
1	Description of portions of street or alley (to be closed):
2	Reason for closing the street:

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3	This petition was submitted by:
Name	
Mailing Address	
City	State
Daytime Phone	Email
4	Today's Date
5	Wake County Property Map – Attached is a copy of the Wake County Property Map showing the subject street or alley and surrounding properties (obtain from Wake County iMAPS).
6	Recorded Plat – Attached is a copy of the Recorded Plat showing the subject street or alley and surrounding properties (obtain from the Wake County Register of Deeds).

We, the undersigned property owners , owning land abutting the street or alley shown on the attached map, hereby petition the Raleigh City Council to close and withdraw acceptance of dedication of such land for street purposes. The parcel identification numbers below refer to parcels as shown on the attached map.	Date of Map
Parcel Identification Number	Road Frontage (from Deed)
Property Owner	
Mailing Address	
City	State
Signature	

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Property Owner	
Mailing Address	
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